



2018-2019 Voluntary Prekindergarten (VPK) Pre-Application Directions

Participation in the Broward County Public Schools (BCPS) VPK program requires that you complete the [Head Start/Early Intervention Department Pre-Application](http://ece.browardschools.com). Follow the steps below to complete the Pre-Application.

Step 1: Visit the Head Start/Early Intervention Pre-Application website (<http://ece.browardschools.com>) and click on **VPK Pre-Application**

Please note: This **is not** the application for the *VPK Certificate of Eligibility* that you apply for through the State's Parent Portal. The purpose of the Pre-Application is to enter your information into our Pre-K data system only.

Step 2: Create an email address or be prepared to use your existing email address

Step 3: Complete the BCPS Pre-Application using a computer or smart phone by entering your information in the following fields:

- | | |
|-------------------------|----------------------------|
| 1) Gender | 8) Primary Language |
| 2) Email address | 9) Emergency Contacts |
| 3) Phone numbers | 10) Child's Information |
| 4) Race | 11) Disability Information |
| 5) Child's Relationship | 12) Location Preference |
| 6) Homeless Status | 13) Sibling Information |
| 7) Living Address | |

Please note: You **ARE NOT** required to complete fields related to household or family income.

Step 4: **Check your email.** Once submitted, you will receive a confirmation via the email address you provided during the online Pre-Application.

Step 5: Bring a printed copy of your VPK Pre-Application confirmation email to the school to continue the registration and/or enrollment process.

For more information about the Pre-Application, please contact the Head Start/Early Intervention Department at 754-321-1954.

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.